



PRIVACY POLICY

We are committed to protecting your privacy. We will only use the information that we collect about you lawfully, in accordance with the Data Protection Act 1998.

We collect information about you for two reasons: firstly, to process your enquiry and second, to provide you with the best possible service. We will give you the chance to refuse any marketing email from us or from another trader in the future. The type of information we will collect about you includes:

- Your name
- Address
- Phone number
- Email address

We will never collect sensitive information about you without your explicit consent.

The information we hold will be accurate and up to date. You can check the information that we hold about you by emailing us. If you find any inaccuracies, we will delete or correct it promptly.

The personal information which we hold will be held securely in accordance with our internal security policy and the law.

If we intend to transfer your information outside the EEA (European Economic Area) we will always obtain your consent first.

We may use technology to track the patterns of behaviour of visitors to our site. This can include using a "cookie" which would be stored on your browser. You can usually modify your browser to prevent this happening. The information collected in this way can be used to identify you unless you modify your browser settings. Read our **Cookie Policy** to find out more.

We do not store credit card details, nor do we share customer details with any third parties. If

you have any questions or comments about privacy, you should **contact us**.

Here at Work Experience Agency, we take your privacy very seriously and in line with the new General Data Protection Regulations (GDPR) we have updated our **Privacy Policy** which you can read **here**.

We will continue to always treat your personal details with the utmost care and will never sell them to other marketing companies for marketing purposes. If you have any specific questions, please feel free to contact us at info@workexperienceagency.com and we will be in touch.

We love being able to keep you up to date with our exciting offers, promotions, competitions and latest news, but fully understand if you'd prefer us not to. If you would like to unsubscribe from receiving any further newsletter or marketing emails, please click on the unsubscribe link in the footer below.